

Subject: Informational Notice Regarding General Fund Budget Review

Dear [Vendor/Contractor/Supplier/Service Provider]:

I am writing to provide early notice of a budget review Alachua County will be conducting over the coming months.

Because of matters being placed on the ballot, there is uncertainty about the County's future budget and the potential impact on the General Fund. As part of responsible budget planning, the County will be reviewing programs, services, contracts, supplies, and other expenses funded in whole or in part by the General Fund.

Based on our current review, we have determined that the services, goods, supplies, or other support you provide to the County are funded in whole or in part through the General Fund.

In the coming months, the County will review these General Fund-supported items to determine whether they should be recommended for continuation, reduction, restructuring, consolidation, or elimination. That review will also include whether the service, supply, contract, or expense supports a core County service, legal obligation, or essential function, and whether there is another lawfully available funding source that could absorb some or all of the cost.

This notice is informational only. It does not change, suspend, or terminate any current agreement, purchase order, scope of work, or service arrangement. No final decisions have been made.

Thank you for your service to Alachua County and for your continued partnership as we work through these budget considerations.

Sincerely,

Michele Lieberman
County Manager
Alachua County