

Shannon Metty  
385 N Olive St.  
Monticello, FL 32344  
(850) 339-7672, [Shan.metty@outlook.com](mailto:Shan.metty@outlook.com)

November 6, 2022

Jefferson County Board of County Commissioners  
C/o Chris Holley  
445 W. Palmer Mill Rd.  
Monticello, FL 32344

Dear Commissioners,

As an employee of the Jefferson County Planning Department and a former United Parcel Service employee, I have learned how to go with the flow and learn as I go. Jefferson County is a small community that I live and work in. I have learned the dynamics of the Community and see the communities needs.

My experience as the County Planning Official will assist me as the County Manager to help grow the sense of Place that I see fading away. During my time assisting the previous County Coordinator I saw the areas of need in the County and feel I can use my experience in the Planning Department to improve those areas and move the county forward. I will create a strong team with the County Department Heads and bring in a strong financial officer to cleanup the budget and create a responsible budget that can be understood by all. I will also use my experience from UPS working with the Labor Union and management to nurture a strong workforce.

I want to see Jefferson County succeed and have a strong future because it is my community also.

I look forward to speaking with you all in the near future for an interview. Should you have any questions please contact me either via phone, 850-339-7672 or email, [shan.metty@outlook.com](mailto:shan.metty@outlook.com).

Thank you so much for your consideration.

Sincerely,



Shannon Metty

References

Dr. Vivian Royster  
Worked with 3 yrs

Sheriff Mac McNeill  
850-508-3043, Worked 3 yrs

Angela Gray, Property Appraiser  
850-210-6956, Known 4 yrs

Chuck Zaruba, UPS Center Manager  
850-576-3295, Worked with 15 yrs

Scott Shirley, Land Use Attorney  
850-443-1753, Worked with 4 yrs

Krissey Kinney, Nurse Practitioner  
970-214-0502, Known 38 yrs

**SHANNON E. METTY**  
385 N. Olive St., Monticello, FL 32344  
(850) 339-7672  
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**Career Objectives**

- To assist the Commissioners in creating an efficient government structure that works for the citizens
- To assist the county in adapting and moving successfully into the future

**Education**

Florida State University, Tallahassee, Florida

- Bachelor of Science in Social Science and Public Policy May 2010
  - Certificate in Urban and Regional Planning

Poudre High School, Fort Collins, Colorado

- Diploma May 2002
- National Honors Society graduate

**Work Experience**

Planning Official at the Jefferson County Planning Department, Monticello, FL June 2018 -Present

- Assisted County Coordinator July 2019-July 2022
- Interim County Coordinator July 2022-Present

United Parcel Service, Tallahassee, Florida

January 2003-May 2018

Designated Responder

March 2003-May 2018

- Responds to leaking packages that occur in the operation;
- Hazardous Material Specialist;

New Hire Mentor

Safety/Wellness Preload Representative

Intern for Jefferson County Coordinators Office

October 2010-September 2012

- Grant writing
- Updating permitting system
- Created Real Property Inventor List

**Professional Memberships and Activities**

Coordinator of Children's Catholic Education Classes

May 2012-Present

Serve on the Jefferson County Economic Development Committee

July 2019-Present

Serve as the Jefferson County Floodplain Manager/CRS Specialist

May 2019-Present

\* Transcripts available upon request