

**Florida Association of County Managers  
Board of Directors' Meeting  
Via Conference Call  
March 12, 2015 10:00 a.m. (Eastern)  
Florida Association of Counties  
Leon County (Tallahassee, FL)**

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**Directors in Attendance Telephonically:** Vincent S. Long (Leon), President-Elect; Bertha Henry (Broward), Secretary; and, Lisa Tennyson on behalf of Roman Gastesi (Monroe), Treasurer.

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**Director in Attendance:** Charles Chapman (Hendry).

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**Other Attendees:** Chris Holley (FAC), Scott Shalley (FAC), Ginger Delegal (FAC), Emily Anderson (FAC).

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**Call to Order**

Mr. Long called the meeting to order at 10:01 am (ET).

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**Agenda Item #2 – Approval of Minutes**

Mr. Long presented the minutes from the January 23, 2015 Board meeting of the Florida Association of County Managers. A motion to approve the January 23, 2015 minutes was presented by Bertha Henry (Broward) and seconded by Charles Chapman (Hendry), after the county identified with Roman Gastesi was corrected from Escambia County to Monroe County.

**ACTION: APPROVED**

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**Agenda Item #3 – Listserv Demonstration**

Mr. Scott Shalley introduced Ginger Delegal (FAC staff) and Emily Anderson (FAC staff), who gave a detailed demonstration through GoToMeeting of the FACA forum listserv for purposes of an example to the Board. After detailing the benefits of the communication and information sharing tool and providing the cost estimate, the Board, upon a motion to approve by Charles Chapman (Hendry) and seconded by Bertha Henry (Broward), voted to move forward with the implementation of the FACM Forum Listserv.

**ACTION: APPROVED**

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**Agenda Item #4 – Webpage Demonstration**

Mr. Shalley updated the Board on the status of the creation of the FACM webpage. FAC staff created a placeholder on FAC's website under "Affiliates" to begin FACM's virtual presence as well as providing a place FACM members can interact and develop resources for sharing. The proposed FACM webpage will also house the FACM forum listserv link. Upon a motion made by Charles Chapman (Hendry) and seconded by Bertha Henry (Broward), the motion passed unanimously.

**ACTION: APPROVED**

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**Agenda Item #5 – Approval of Membership Drive Notice/Dues Notice Communication**

Mr. Shalley presented to the Board the proposed FACM inaugural membership notice and invoice for forwarding to all County Managers. The membership dues will be \$100 and membership will be open on March 16, 2015. The Board agreed to move forward with the membership drive and motion was made by Charles Chapman (Hendry) and seconded by Bertha Henry (Broward) indicating same.

**ACTION: APPROVED**

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**Agenda Item #6 – Approval of the 2015 County Manager Workshop Agenda**

The proposed draft agenda was presented to the Board by Mr. Shalley for discussion, amendments and approval. There was considerable discussion by the Board on the proposed topics, the possibilities for presenters for the strategic partner portion of the agenda, and the Joint Workshop Presentation of the St. Johns County Manager and St. Johns County Sheriff and one or two of the managers with their local Sheriffs. The Board voted to move forward with finalizing the proposed agenda.

**ACTION: APPROVED**

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**Agenda Item #7 – FAC Update**

FAC staff updated the Board on the recent efforts by FAC's Legislative Department to hold specific conference calls updating the County Managers on legislative issues while the session is underway. The Board held a discussion, finding the conference calls to be helpful. No further action taken.

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**Agenda Item #8 – Discussion of 2015 FACM Annual Business Meeting**

The proposed draft agenda was presented to the Board by Mr. Shalley for discussion, amendments and approval. FAC staff explained the need to conduct a short business meeting to address some minor housekeeping issues such as receipt of the Treasurer's report, amendments to the bylaws, and election of officers and directors revisions. Upon motion made by Charles Chapman (Hendry) and seconded by Bertha Henry (Broward), the Board voted to approve the draft agenda for the FACM annual business meeting.

**ACTION: APPROVED**

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**Adjournment**

There being no further business, the Board adjourned at 10:44 am (ET).

Respectfully submitted,

  
Bertha Henry, Secretary  
Broward County Administrator